

Posted: 04.01.2021

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT  
Hudson, New Hampshire  
April 5, 2021

**Hudson Community Center, 12 Lions Ave.**

**6:30 pm            Regular Meeting**  
**followed by       Non-public Session**

### AGENDA

- A. **Call to Order:** Board Chair Gasdia will call the meeting to order.
- Pledge of Allegiance
- B. **Public Input**
- C. **Good News**
- D. **Presentations to the Board**
1. Returning to School – Next Phase (LR, Keith Bowen, Jason Tesini)
- E. **Public Input** (related to “Returning to School” presentation)
- F. **Requests of the Board**
- G. **Old Business**
1. [Copier Bid Update](#) (JB, discussion)
  2. [Committee Assignments](#) (LR, review & complete)
  3. End-of-Year Fund Balance (JB)
- H. **New Business**
1. [School Board Agenda Development & Planning](#) (TW)
  2. [2021-2022 Staff Nominations](#) (LR)
- I. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
  2. Minutes – Recommended action: Review and approve. (LR)
    - a) [03.01.2021 Draft Minutes](#)
    - b) [03.15.2021 Draft Minutes](#)
- J. **Reports to the Board**
1. Superintendent Report
  2. Assistant Superintendent Report
  3. Director of Special Services Report
  4. Business Administrator Report

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**K. Legislative Updates (LR)**

**L. Committee Reports**

**M. Correspondence**

1. [Election Information & Statistics](#)

**N. Board Member Comments**

**O. Upcoming Meetings**

Meeting	Date	Time	Location	Purpose
School Board	04.19.2021	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	05.03.2021	6:30 pm	Hills Memorial Library	Regular Meeting

**P. Non-Public Session**

1. Intent to Retire
2. Staff Request
3. Staff Nomination

*RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.*

*These conditions are:*

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

**Q. Adjourn**

## HUDSON SCHOOL DISTRICT

SAU # 81  
20 Library Street  
Hudson, NH 03051-4240  
phone (603) 883-7765 fax (603) 886-1236

**Lawrence W. Russell, Jr.**  
*Superintendent of Schools*  
(603) 886-1235  
[lrussell@sau81.org](mailto:lrussell@sau81.org)

**Kimberly Organeck**  
*Assistant Superintendent*  
(603) 886.1235  
[korganeck@sau81.org](mailto:korganeck@sau81.org)

**Rachel Borge**  
*Director of Special Services*  
(603) 886-1253  
[rborge@sau81.org](mailto:rborge@sau81.org)

**Jennifer Burk**  
*Business Administrator*  
(603) 886-1258  
[jb Burk@sau81.org](mailto:jb Burk@sau81.org)

### MEMO

TO: Hudson School Board  
FROM: Jennifer Burk  
RE: Copier Bid Recommendation  
DATE: March 31, 2021

The Hudson School District put 11 copiers out to bid for the coming fiscal year (10 black & white machines, and 1 color machine). We have two copiers at the SAU Office, plus 1-2 machines at most of our schools that were up for bid this year. Bids are due to the SAU on Friday, April 9<sup>th</sup>. Typically we have a number of machines that we put out to bid each year, and we currently have 5 different copier manufacturers with 31 different machine models across the District.

SPC Copy Pro is a purchasing consulting company which works with a large number of educational institutions, municipalities and others across Maine, New Hampshire, Vermont and Massachusetts. They have been in this business for over 30 years.

In addition to reviewing & analyzing our copier bids due on April 9<sup>th</sup>, SPC Copy Pro would conduct a full inventory of all existing printing & copying devices within the District, and complete an analysis of our existing leases and contracts. They would work with us to develop an initial 5-year equipment replacement schedule to determine which machines would be recommended to be traded out due to age, reliability or printing volume, and to develop bid specifications for replacement equipment, service & supplies to best meet our needs. This analysis and plan development is estimated to potentially save \$30,000 or more per year in lease costs, supplies & service by potentially consolidating leases and service plans, and by leveraging the purchasing power of the groups they represent.

My recommendation to the School Board is to consider allowing Administration to contract with SPC Copy Pro to evaluate the bids coming in on April 9<sup>th</sup>, make recommendations on those bids, and to review our current copier & printer inventory and contracts status to determine what options may be available to improve the quality of our equipment, consolidate our leases, set up maintenance & service plans, and lower the costs associated with our copying & printing equipment. The contract is attached.

#### Recommended motion:

*The Hudson School Board authorizes the District administration to enter into a contract with SPC Copy Pro to serve as the District's agent for copying and printing equipment and related services.*



# Specialized Purchasing Consultants Corp.

## Serving Maine, New Hampshire & Vermont since 1988

### CONTRACT

THIS CONTRACT (the "Contract") is made this [redacted] day of [redacted], 2021 by and between Specialized Purchasing Consultants ("Contractor" or "SPC") and SAU 81 Hudson School District ("Client"). For and in consideration of the mutual covenants and performance set forth herein, Contractor and Client agree as follows

Skip Tilton  
President

Corporate Office:  
1491 East Side River Road  
Dummer, NH 03588  
(800) 750-1538

Corporate Email Address:  
stilton@spccopypro.com

1. **Term.** The term of this Contract is five years from the date hereof, unless earlier terminated pursuant to the terms hereof. Client or SPC can terminate this Contract at any time for any reason after one year, upon 30 days written notice to the other party to this Contract, following completion by the Client of the issuance of a lease, purchase, lease-purchase, financing, or refinancing to replace, add, or upgrade equipment covered by this Contract ("an Upgrade"). If such an early termination is effected by Client or SPC, Client and SPC shall reconcile fairly all amounts due for services performed under the Contract.
2. **Fees.** The fees payable by Client to Contractor under this Contract are: (a) eleven percent (11%) of the Total Cost Per Copy of all copies scheduled to be made on all service and supply agreements for reprographic equipment (Photocopiers, Print Management Software like Papercut or other equipment described in the Five Year Equipment Replacement Schedule referenced in subparagraph (l) hereof) leased, purchased, lease-purchased, financed, or refinanced by Client as a result of services performed by Contractor under this Contract (in other words, if the Total Cost Per Copy for services and supplies for equipment leased, purchased, lease-purchased, financed, or refinanced as a result of services performed by Contractor under this Contract is \$.003 per scheduled copy, the Contractor's fee is \$.00033 per such copy); and (b) eleven percent (11%) of the principal amount (purchase price financed) of all such reprographic equipment (in other words, if the total principal amount of reprographic equipment leased, purchased, lease-purchased, financed, or refinanced by Client as a result of services performed by Contractor under this Contract is \$3,000, the Contractor's fee is \$330). The "Total Cost Per Copy" for equipment covered by this Contract is defined as the total cost per copy scheduled to be charged for service and supply contracts between Client and servicing vendors for equipment acquired by Client as a result of services performed by Contractor under this Contract. Excluded from such service and supply contracts are the cost of paper and the cost of staples. No fees are payable by Client to Contractor hereunder, other than the retainer described in Paragraph 8 hereof, unless Client accepts a bid for reprographic services arranged by Contractor pursuant to this Contract, or unless Client breaches this Contract under Paragraph 4 hereof or otherwise.

Low End Network Printers (LENP) & Multi-Functional Printers will be administered under separate contracts with the Vendors of such LENPs. Due to the limited volume done on LENPs, Contractor's fee will be Twenty-Five percent (25%) of the Vendor's fee per copy on the LENP. For example if the Total Cost per Copy ("TCPC") negotiated with a Vendor for a LENP is \$0.007, then the Contractor's fee is \$0.00175 for a Total cost to the Client of \$0.00875 per copy on the LENP.

**SPC guarantees that Client's initial new total cost of obtaining and operating reprographic equipment pursuant to this Contract will be less than Client's current total cost of obtaining and operating Client's current reprographic equipment, even after SPC's fees have been included in this new total cost. If SPC fails to achieve this, SPC will terminate this Contract, refund SPC's retainer received from Client, and provide an additional \$500.00 check to Client to cover any loss of time on Client's part.**

3. **Services Performed By Contractor.**
  - a. **Initial Needs and Capabilities Analysis.** Contractor will provide to Client a written Initial Needs and Capabilities Analysis (contained within the Five Year Equipment Replacement Schedule described in subparagraph (l) hereof) analyzing Client's existing reprographic system including Client's current photocopiers, offset presses, high-speed duplicators, Low End Network Printers, and outside printing requirements. Based on this Initial Needs and Capabilities Analysis, Contractor will design, with Client's approval, an overall reprographic system for Client, with the goal of increasing Client's reprographic capabilities, while reducing Client's reprographic costs. Specifically, throughout the term of this Contract, Contractor will provide Client with initial long-term service and supply contract savings and capital savings of up to two-thirds of retail. Annually hereunder, Contractor will provide Client with guaranteed ceilings on any annual price increases for service and supply contracts covering equipment obtained under this Contract of 5% or the annual increase in the Consumer Price Index (CPI-U), whichever is less.
  - b. **Annual Use Report.** Annually hereafter, Contractor will provide to Client a written Annual Use Report analyzing the use of reprographic equipment and services and supplies by Client, with recommendations that identify for Client how to use such equipment, services and supplies, and other items in the most efficient and effective manner possible.
  - c. **Two-Year Needs and Capabilities Analysis.** Every two years hereafter, Contractor will perform a Needs and Capabilities Analysis for Client covering the same matters contained in the Initial Needs and Capabilities Analysis. Client must provide written authorization to Contractor to perform the Two-Year Needs and Capabilities Analysis, and such written authorization may be provided by the Superintendent of Schools or Business Manager (or similar officer) of Client pursuant to this Contract.
  - d. **Bid Specifications.** Based on the results of the Initial Needs and Capabilities Analysis, Annual Use Report, and Two-Year Needs and Capabilities Analysis, as applicable, Contractor will prepare and distribute bid specifications to qualified contractors to obtain for Client reprographic equipment and services desired by Client.



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- e. **Selection of Vendors.** Contractor will analyze all bids received by Client for reprographic equipment and services pursuant to subparagraph (d) above and make recommendations to Client regarding how Client can obtain the most effective and lowest-cost reprographic equipment and services.
  - f. **Negotiation With Vendors.** After bids described in subparagraph (e) above are received, if further negotiation with vendors on behalf of Client is desired by Client, Contractor will undertake such negotiations with vendors at Client's direction so that contracts in compliance with Client's requirements can be executed.
  - g. **Financing.** Contractor will arrange, at no cost to Client, tax-exempt lease-purchase financing (for tax-exempt Clients) or other appropriate financing for the reprographic equipment selected by Client. Contractor shall submit all transactions to Contractor's bond counsel listed in the Bond Buyer's Municipal Marketplace ("Bond Counsel"), for the preparation of all documents, for legal compliance review, and for the provision of any legal validity and tax opinions necessary to complete and finance such transactions. In addition, Client may arrange for its own counsel ("Issuer Counsel") to participate in the transaction, at Client's cost, or the Client may choose to effect its own financing, at its own cost.
  - h. **Assumption of Existing Contracts.** Contractor will assume all financial obligations and hold Client harmless from such obligations under all existing contracts, leases, or financing agreements to which Client is a party for equipment being replaced by equipment being leased, purchased, lease-purchased, financed, or refinanced pursuant to this Contract. In order to facilitate the payment by Contractor of all obligations of Client under such contracts, leases, or financing arrangements, Client hereby authorizes Contractor, to change the billing addresses on such contracts, leases, or financing arrangements to the business address of Contractor. Client also agrees to hold Contractor harmless for, and to pay, any shipping costs back to a vendor or leasing company, or storage costs for such equipment, or any Federal, State, or local taxes lawfully assessed and due, now or hereafter, upon all equipment covered by such contracts, leases, or financing agreements being repaid by Contractor pursuant to this Contract.
  - i. **Cancellation and Renegotiation of Existing Service Contracts and Establishing New Service Contracts.** Contractor, at Client's direction, will cause existing service and supply contracts for existing reprographic equipment used by Client to be cancelled, and will negotiate new service and supply contracts at new terms acceptable to Client, including replacement warranties from vendors for all equipment identified by Client.
  - j. **Annual Monitoring of Service Contracts.** During the term of this Contract, Contractor will monitor annually all reprographic service and supply contracts entered into by Client to verify correct billing and to identify over-usage and under-usage of particular equipment.
  - k. **Installation of Equipment.** After contracts have been awarded to vendors for reprographic equipment pursuant to this Contract, Contractor will communicate with such vendors to assure proper installation of equipment pursuant to the terms of any applicable lease-purchase or other financing agreement and to assure proper commencement of service and supply contracts.
  - l. **Provision of Equipment Replacement Schedule.** Contractor will provide to Client, and will update as necessary, a Reprographic Equipment Replacement Schedule (a "Five Year Equipment Replacement Schedule") for all equipment to be replaced, reconditioned, upgraded, or otherwise covered by this Contract.
  - m. **Provision of Key Operator Instruction Forms.** Contractor will provide Client with a Key Operator Instruction Form for posting adjacent to each copying machine of Client describing proper use, key operator name, machine serial number, life expectancy of such machine, location and telephone number of vendor's service manager, and warranties for the machine.
4. **Exclusive Agency for Tabulating, Bidding and Selection of Vendors and Equipment.** SPC will tabulate the client's April 9<sup>th</sup> 2021 RFP. Thereafter, SPC will propose various phases that will range from the current RFP to a system wide approach. If needed, any future bidding, analysis, and selection of vendors and equipment by Client pursuant to this Contract shall be effected exclusively through Contractor. If, during the term of this Contract, Client executes a contract separate from Contractor with any vendor to provide services or equipment such as that covered by this Contract, then Client shall be in breach of this Contract and shall pay to Contractor all fees due and unpaid by Client to Contractor under this Contract, including all fees which would have been payable by Client to Contractor under this Contract had Client accepted a bid meeting the terms of this Contract and arranged by Contractor for Client under this Contract, plus all costs including attorney's fees incurred by Contractor to collect such fees. If Client rejects all of the bids arranged by Contractor for Client pursuant to this Contract, then Contractor shall be allowed exclusively to re-bid for Client the services and equipment desired by Client according to Client's specifications. Client's Initials here acknowledge that Client carefully has reviewed the terms of this Paragraph 4 applicable to Client under this Contract.
5. **Warranties.** Throughout the term of this Contract, Contractor will obtain for Client from vendors five-to- ten-year average warranties on all new equipment obtained for Client under this Contract, five-year average warranties for all reconditioned equipment obtained for Client under this Contract, and three-to-five year average warranties for all existing equipment of Client left in place and monitored by Contractor under this Contract.
6. **Equipment Upgrades and Adjustment of SPC Fees.** If any equipment which is covered by this Contract is upgraded or replaced during the term of this Contract, then Total Cost Per Copy fees payable by Client to Contractor under paragraph 2(a) above shall be adjusted by the net increase or decrease in copy volume from the original copy volume negotiated by Contractor for Client pursuant to this Contract. (For example, three years after execution of this Contract, Contractor is asked to do an Upgrade by Client on certain of Client's equipment. After the Upgrade is approved by Client, total copy volume on Client's equipment is scheduled to be 2,000,000 copies per year for the remaining two years of this Contract

"Protecting Your Copying Interests"



# Specialized Purchasing Consultants, Corp.

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instead of the 1,500,000 copies per year originally scheduled under this Contract. Under such circumstances, Contractor would be entitled to receive its fee under paragraph 2(a) above for the additional 500,000 copies per year scheduled under the Upgrade for the remaining two years of the Contract).

Page 2 of 4

- 7. **Retainer.** Upon execution of this Contract, Client agrees to pay Contractor a retainer of **\$1,000.00 (Waived for an existing client)**. This amount shall be credited in its entirety, however, to any fee earned by Contractor on an Upgrade of reprographic equipment or services by Client pursuant to this Contract.
- 8. **Optional Unforeseen Cost Fund & Installation:** By initialing below, Client hereby elects to pay Contractor, as part of the principal amount of equipment covered by this Contract, a one-time \$300 charge for each item of reprographic equipment covered by this Contract, to eliminate any liability by Client for costs unforeseen by Client for:
  - a. SPC's Print Management Services (See Addendum A)
  - b. Shipping or storage under Paragraph 3(h) hereof;
  - c. Computer interface ports
  - d. Computer interface drops
  - e. Specialized reprographic surge protectors
  - f. Electrical rewiring found to be necessary to integrate reprographic equipment provided hereunder to Client's existing electronic data processing network
  - g. Additional legal cost paid by Contractor to prepare and facilitate the lease
  - h. Installation and operation of SPC Star Doc (remote monitoring of all reprographic equipment, and analysis of Client's usage and cost patterns)

Client Initials:  
Accept

9. **Entire Agreement.** This Contract represents the entire agreement between Contractor and Client with regard the subject matter hereof. No oral negotiations, discussions, or agreements, either prior to or subsequent to the date of this Contract, with regard to the subject matter hereof, are binding upon Contractor or Client, unless reduced to writing and set forth in the form of an agreement, signed by both Contractor and Client.

10. **No Conflicts-of-Interest by Contractor.** Contractor warrants to Client that Contractor has no monetary or other self-interest in the selection of any vendor to provide reprographic equipment or services to Client pursuant to this Contract, and that the performance of Contractor's obligations pursuant to this Contract shall be solely in the interests of Client to provide Client with the best possible reprographic equipment and services at the lowest possible price.

### CLIENT

<b>Company</b>	<b>SAU 81 Hudson School District</b>
<b>Signature</b>	<b>X</b>
<b>Authorized by (please print)</b>	<b>Lawrence Russell</b>
<b>Title</b>	<b>Superintendent</b>
<b>Address 1</b>	<b>20 Library Street</b>
<b>City, State, Zip</b>	<b>Hudson, NH 03051</b>
<b>Telephone Number</b>	<b>603-883-7765</b>
<b>Fax Number</b>	
<b>E-mail address</b>	<b>lrussell@sau81.org</b>

### CONTRACTOR (SPECIALIZED PURCHASING CONSULTANTS)

SPC Corporate Signature Skip Tilton, President

Skip Tilton  
President  
  
Corporate Office:  
1491 East Side River Road  
Dummer, NH 03588

(800) 750-1538

Corporate Email Address:  
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## **Addendum A: Included in Optional Unforeseen Cost Fund & Installation SPC's Print Management Services**

- **Electronic Monitoring of all Printers/Copiers (FM Audit)**
- **Measure Output at Device Level (FM Audit)**
- **Allocate Cost by Device and Building (SPC STARDoc)**
- **Manage Fleet Optimization (Annual Report)**
- **Student Population Ratios Compared to Other School Districts in New England (SPC STARDoc & Annual Report)**
- **Cost Saving Recommendations (SPC STARDoc and Annual Report)**
- **Floor Plan Asset Management (SPC STARDoc)**
- **Secure Print and Per User Limits (Awarded Vendor)**

## 2021-2022 Hudson School Board Assignments

### AFSCME Contract Negotiations

- 1) Gretchen Whiting
- 2) \_\_\_\_\_

### PSRP Contract Negotiations

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

### Secretaries' Contract Negotiations

- 1) Diana LaMothe
- 2) \_\_\_\_\_

### Strategic Planning Committee

- 1) Ethan Beals

### Facilities Committee

- 1) Mike Campbell

### Building Committee

*Meets 1<sup>st</sup> Thursday at 7:15 am at the Barnyard Cafe.*

- 1) Diana LaMothe
- 2) \_\_\_\_\_

### HSB Policy Committee

*Meets twice a month, schedule TBD.*

- 1) Gretchen Whiting
- 2) Diana LaMothe

### Hudson Municipal Budget Committee Liaison

*Meets first Wednesday of the month, 7:00 pm, Town Hall.*

- 1) Diana LaMothe
- 2) Gretchen Whiting (Alternate)

### Alvirne Trustees

*Typically, a six-meeting per year commitment. Meets quarterly at AHS at 3:00 pm plus two other meetings during the year.*

- 1) Ethan Beals (Liaison)
- 2) \_\_\_\_\_ (Alternate)

### Board of Selectmen

*Meets 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month, 7:00 pm, Town Hall.*

- 1) Gary Gasdia (Liaison)
- 2) \_\_\_\_\_ (Alternate)

### Cable Utility Committee

*Meets on as-needed basis, second Monday of month, 7:00 pm, HCTV Access Center conference room, 19 Kimball Hill Road, lower level.*

- 1) Mike Campbell (Member)
- 2) \_\_\_\_\_ (Alternate)

### Diversity, Equity, and Inclusion (DEI)

- 1) Gretchen Whiting (Member)
- 2) Ethan Beals (Member)



# School Board Meetings

## Agenda Development & Planning

### Goals

- Modify the agenda planning process to be more consistent and predictable
- Provide more detailed information for the public
- Give board members more information in advance of meetings

### Agenda Development

- Create a long-term plan that includes items that are presented each year
- Plan presentations in advance so staff knows what is expected and can provide detailed information
- Requests for information/presentations will be reviewed with district administration by the board chair and vice chair

### Internal Planning Process

13	Tuesday	Agenda discussion in cabinet meeting; review school board action items
12	Wednesday	
11	Thursday	Agenda discussion in principals meeting
		Agenda topics to superintendent administrative assistant
10	Friday	Draft agenda is created by administrative assistant and shared with district administration
9	Saturday	
8	Sunday	
7	Monday	Preliminary draft agenda is sent to the board chair & vice chair by superintendent for quick review
6	Tuesday	Review draft agenda at cabinet meeting for any updates or completion of written materials
5	Wednesday	ALL final materials provided to superintendent administrative assistant by Noon
		Agenda review discussion with chair and vice chair
4	Thursday	Agenda is posted by 4pm; superintendent administrative assistant sends to appropriate people
3	Friday	
2	Saturday	

1	Sunday	
0	Monday	<p>School board meeting</p> <ul style="list-style-type: none"> <li>• Track requests in “school board action items” chart</li> <li>• Materials that are brought to the board meeting are linked to the agenda on the website and in the minutes</li> </ul>

## Website – School Board Section

Revisions to the website

- School board member information – add photos
- Agendas
- Materials
- Recorded meetings – link to HCTV video for easy public access
- Minutes – post drafts as soon as possible

## Agenda Modifications

- The agenda will be modified to provide more information to the public and be more appealing on screen
- If an item doesn’t have any content, it will not appear on the agenda
- If a motion is requested, district administration will include proposed language for the motion

Sample agenda on next page

Posted:

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire  
Hudson Community Center, 12 Lions Avenue

6:30 pm  
followed by

Regular Meeting  
Non-public Session

## Agenda

April 5, 2021

6:30pm **A. Call to Order**

Pledge

6:35pm **B. Public Input**

Hudson residents are welcome and encouraged to share feedback with the board. Is there a time limit?

6:40pm **C. Good News Update [Information]**

[insert person name] will share some good news about what's happening in our schools

6:45pm **D. Return to School – Next Phase [Discussion]**

Hudson Memorial Principal Keith Bowen and Alvirne High School Interim Principal Jason Tesini will present information about hybrid students potentially returning to school on May 3

7:30pm **E. School Board Meeting Agenda & Planning Process [Discussion]**

Director Strategic Engagement & Communications Terry Wolf will present a proposed process modify the board agenda and planning process

Supporting material: [School Board Agenda & Planning Process](#) [link]

- 7:50pm **F. Copier Bid [Discussion & Decision]**  
Business Administrator Jen Burk will review the copier bid  
  
Supporting material: [Copier memo](#) [link]
- 8:10pm **G. Reports to the Board [Information]**  
District administrators will share updates for the board and public
1. Superintendent Report
  2. Assistant Superintendent Report
  3. Director of Special Services Report
  4. Business Administrator Report
- 8:25pm **H. Minutes [Approve]**
- 8:30pm **I. Board Member Comments**
- 8:40pm **J. Non-Public Session**
- Estimate  
time **K. Adjourn**

## Upcoming Meetings

**2021-2022 ADMINISTRATION &  
DW RELATED SERVICE  
PROVIDERS**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Title</u></b>
Baker, Scott	NWES	Principal
Beals, Regina	ELC: HOS/LSS	Occupational Therapist
Beals, Steven	AHS	Principal
Begonis, Patricia	DW	Dept. Head/Nurses
Bergeron, Jessica	DW	Speech and Language Pathologist
Bonney, Karen	DW	Director of Athletics
Bowen, Keith	HMS	Principal
Brigham, Christina	DW	DW Autism Coordinator
Broadhurst, Kacey	DW	School Psychologist
Bureau, Susan	AHS	Dean of Academics
Carbee, Caroline	AHS	School Counselor
Carper, Mary	AHS	School Counselor
Catalano, Christina	ELC	Special Education Department Head
Conrad, Sara	AHS	English Department Head
Durso, Kerry	DW	At-Risk Coordinator
Emerson, Karen	DW	ESOL Teacher
Foskitt, Erica	AHS	Science Department Head
Gilliam Sarah	AHS	Assistant Principal
Goldstein, Adam	HMS	Department Head/Science
Grantham, Jennifer	HMS	Assistant Principal
Greaves, Heidi	NWES	Preschool Department Head
Hales, Jennifer	DW	Speech Language Specialist
Hallas, Jodi	AHS	Assistant Principal
Harper, Joan	DW	ESOL Teacher
Hilton, Sarah	DW	Student/Family Interventionist
Hughen, William	DW	Director of School Counseling
Hussey, Gloria	NWES	Assistant Principal
Jackson, Elizabeth	DW	Speech/Language Assistant
Jutras, Allyson	DW	Special Education Teacher
Kivett, Nicole	DW	School Psychologist
Labrecque, Melissa	DW	Speech and Language Pathologist
Labrie, Mary-Ellen	ELC	Principal
Lavoie, Sherri	AHS	Special Education Department Head
Leary, Lauren	NWES	Special Education Department Head
Marcotte, Kate	AHS	School Counselor
Martin, Kim	DW	School Psychologist
McAree, Nicole	DW	Speech Pathologist
McInnis, Colleen	DW	Student/Family Interventionist

Melizzi-Golja, Mary-Ann	HGS	Speech & Language Pathologist
Michaud, Jacqueline	AHS	CTE Department Head
Muncey, Sarah	HGS	Assistant Principal
Nassif, Sarah	AHS	Foreign Language Department Head
Nihan, Giulia	AHS	Mental Health Counselor
Olisky, Jeff	HGS	ESOL
Paepflow, Jessica	DW	ESOL Coordinator
Pelletier, Amy	DW	Speech/Language Pathologist
Perry, Kelly	DW	School Psychologist
Peterson, Jeff	AHS	Social Studies Department Head
Pooler, Daniel	HMS	Department Head/Mathematics
Pooler, Sarah	HMS	Department Head/Special Services
Rhodes, Patricia	HGS	Special Education Department Head
Scagnelli, Robert	DW	Director of Music
Scanzani, Rachel	HMS	Department Head/Social Studies
Shimp, Diedre	DW	Occupational Therapist
Skinner, Kimberly	DW	Occupational Therapist
Small, Valerie	DW	FT Paraeducator
Spinelli, Lisa	HMS	Department Head /Language Arts
Staub, Katherine	DW	Speech Pathologist
Sullivan, Thomas	DW	Occupational Therapist
Tesini, Jason	AHS	Associate Principal
Tufts, Theodora	HMS	Assistant Principal
Wells, Daniel	AHS	School Counselor
White, Amy	DW	Technology Integration Specialist
Wise, Joyce	AHS	Mathematics Department Head

**TEACHERS & RELATED  
SERVICE PROVIDERS**

Anger, David	AHS	Welding
Beaudry, Jenny	AHS	Veterinary Science
Blanchard, Joan	AHS	Family and Consumer Science
Blankenbicker, Richard	AHS	Science
Bliss, Corie	AHS	Veterinary Science
Bressler, David	AHS	Culinary Arts
Brown, Ernest	AHS	Heavy Equipment
Buckley, Eliana	AHS	English
Cassetta, Kim	AHS	FT Paraprofessional
Cava, Jaimee	AHS	English
Cheetham, Christian	AHS	AFJROTC
Cole, Christopher	AHS	English
Cole, Deborah	AHS	Library Media Specialist
Cole, Kevin	AHS	Mathematics

Compagna, Sarah	AHS	Marketing
Conrad, Andrew	AHS	Wellness/PE
Conrad, Caroline	AHS	Art
Currier, Colleen	AHS	Social Studies
Currier, Collin	AHS	Social Studies
Curry, Joanne	AHS	Special Education
Daigle, Thomas	AHS	Wellness/PE
Denis, Lauren	AHS	English
DeTour, Judith	AHS	Science
Dunn, Michelle	AHS	Science
Gallagan, Michael	AHS	Music
Garon, Seth	AHS	Social Studies
Gibson, Gerard	AHS	AFJROTC
Glazier, Ruth	AHS	Special Education
Hanik, Dawn	AHS	Science
Hanson, Thomas	AHS	Social Studies
Heaton, Jacqueline	AHS	Special Education
Jackson, Thomas	AHS	Social Studies
Killmer, Emily	AHS	Foreign Language
LaFrance, Jennifer	AHS	English
Lecklider, Rebecca	AHS	Math
Linehan, Lise	AHS	FT Paraprofessional
Mann, Nathan	AHS	English
Marchant, Melissa	AHS	Special Education
Marro, Eiric	AHS	Engineering
Medeiros, Karen	AHS	English/Reading
Morales, Judith	AHS	Math
Moreau, Lisa	AHS	English
Moriarty, Brian	AHS	Digital Media
Morin, Donna	AHS	Social Studies
Moulton, Nicholas	AHS	English
Nadeau, Emery	AHS	Farm Manager
Neumann-Nickey, Russell	AHS	Special Education
Nyhan, Elyse	AHS	Special Education
O'Toole, Melanie	AHS	English
Oakley, Maria	AHS	Art
Otto, Andrew	AHS	Mathematics
Paiva, Richard	AHS	Career Development Coordinator
Paquette, Rebecca	AHS	Science
Peckham, Douglas	AHS	Science
Pfaff, Melinda	AHS	Social Studies

Psaradelis, Maureen	AHS	English
Reece, Jacob	AHS	Science
Roche, Kristen	AHS	Special Education
Ross, Susan	AHS	FT Paraprofessional, LPN
Rush, Scott	AHS	Social Studies
Saranich, Kara	AHS	Education Careers
Sawyer, Suzanne	AHS	Mathematics
Scott, Courtney	AHS	Mathematics
Sedlisky, Michael	AHS	Science
Somers, Matthew	AHS	Building Trades
Stamoulis, Efthimios	AHS	English
Stewart, Svetlana	AHS	Foreign Language
Taylor, Brian	AHS	Business
Thibeault, Ann-Lee	AHS	Mathematics
Tobin, Amanda	AHS	English
Vance, Brett	AHS	Social Studies
Waisanen-Morin, Lynn	AHS	Special Education
Wakeham, Erin	AHS	Mathematics
Waldron, Michelle	AHS	Special Education
Ware, M. Vickie	AHS	Wellness/PE
Wetmore, Alex	AHS	Science
Young, Kathy	AHS	Health Science

**TEACHERS & RELATED  
SERVICE PROVIDERS**

Atwood, Susan	HMS	Special Education (LPN)
Blais, Abigail	HMS	Science 7 – 8
Bourassa, Kimberly	HMS	Social Studies 8
Brand, Amanda	HMS	Special Education Teacher
Chabot, Tracey	HMS	Social Studies 7
Clegg, Jessica	HMS	Language Arts 7
Cochran, Kate	HMS	Science 6
Collins, Laurie	HMS	Special Education Teacher
Crivello, Rebecca	HMS	Fine Arts-Music Education
Curtis, Elizabeth	HMS	Language Arts 8
Curtis, John	HMS	Language Arts 7
Dalrymple, Sheila	HMS	Science 6
Decker, Rebecca	HMS	Special Education Teacher
Denomme, Kerri	HMS	Special Education Teacher
Fichera, John	HMS	Physical Education Teacher 6-8
Fillmore, Heather	HMS	Science Teacher 6
Fox, Melissa	HMS	Special Education Teacher
Freemantle, Leonie	HMS	Math 8



Gannon, Olivia	HMS	Math 6
Girginis, Frank	HMS	In-School Suspension Teacher
Glaude, Meghan	HMS	Language Arts 7-8
Gordon, Doriane	HMS	Language Arts 7
Goulet, Louise	HMS	Social Studies 6
Griffin, Carla	HMS	Social Studies 8
Guilbeault, Erica	HMS	Social Studies 6
Hines, Jeannine	HMS	Language Arts 6
Johnson, Laureen	HMS	Nurse (RN)
Joncas, Jordan	HMS	Art 6-8
Joyal, Jamieson	HMS	Science 7
Kiely, Erin	HMS	Math 6
Korsak, Michelle	HMS	Reading Interventionist
Langer, Thomas	HMS	Math 8
Leary, Christopher	HMS	Special Education Teacher
Leary, Rebecca	HMS	Reading 6
Lelievre, Katie	HMS	Language Arts 6
MacDonald, Elizabeth	HMS	Reading Interventionist
McGivern, Elizabeth	HMS	Language Arts 8
O'Brien, Karen	HMS	School Counselor - 8
O'Leary, Amy	HMS	Foreign Language
Olden, Timothy	HMS	Math Interventionist
Paulo, Alexandra	HMS	Science 7
Perkins, Amy	HMS	Wellness Teacher
Phaneuf, Leanne	HMS	Language Arts 7-8
Pimentel, Ashley	HMS	School Counselor - 6
Precourt, Kyle	HMS	Phys. Ed Teacher
Ratay, Mandi	HMS	School Counselor - 7
Reinitzer, Elaine	HMS	Computer Education Teacher 6-8
Roche, Kyla	HMS	Special Education Teacher
Romanauskas, Lauren	HMS	Nurse (RN)
Rowell, Melissa	HMS	Special Education Teacher
Sapienza, Shirley	HMS	Math 7
Sawyer, Mandi	HMS	Special Education Teacher
Schmidt, Neil	HMS	PLTW
Seckla, Michael	HMS	Music 6-8
Sherman, Rebecca	HMS	Social Studies 7
Sloat, Beth	HMS	Library Media Specialist
Smith, Bradley	HMS	Music 6-8
Staib, Hannah	HMS	Language Arts 6
Stilphen, Michel	HMS	Social Studies 7-8
Stilphen, Patricia	HMS	Language Arts 8

Truncellito, Megan	HMS	Language Arts 6
Vivian, Susan	HMS	Reading 8
Walter, Kathleen	HMS	Full-Time Paraeducator
Whitaker, Joy	HMS	Language Arts 7
Williams, Aimee	HMS	Math 7-8

**TEACHERS & RELATED  
SERVICE PROVIDERS**

Alukonis, Michele	NWES	Special Education Teacher
Armstrong, Lisa	NWES	Grade 3 Teacher
Bates, Tina	NWES	Grade 4 Teacher
Blackwell, Amy	NWES	Interventionist
Bliss, Jessica	NWES	Grade 3 Teacher
Cloutier, Sue	NWES	FT Program Paraprofessional
Crivac, Eric	NWES	Grade 5 Teacher
Dillon, Louise	NWES	Grade 5 Teacher
Ditolla, Katie	NWES	Grade 5 Teacher
Dubois, Anna	NWES	Grade 4 Teacher
Ducharme, Ashley	NWES	Reading Specialist
Fitzgerald, Christal	NWES	School Counselor
Fredette, Amanda	NWES	Grade 2 Teacher
Garruba, Lillian	NWES	Preschool Teacher
Germinara, Amy	NWES	Grade 4 Teacher
Goss, Kathy (Laura)	NWES	Grade 4 Teacher
Hamblin, Lisa	NWES	Special Education Teacher
Johansson, Ashley	NWES	ABA Preschool Teacher
Lear, Alyson	NWES	Preschool Teacher
LeShane, Kristi	NWES	Library Media
Mahoney, Michelle	NWES	Grade 5 Teacher
Mohring, Kirsten	NWES	Music Teacher
Morgan, Theresa	NWES	Preschool Teacher
Nadeau, Kara	NWES	Grade 2 Teacher
Ouellette, Kallie	NWES	Grade 2 Teacher
Picard, Laurie	NWES	School Nurse (RN)
Plante, Elissa	NWES	Grade 4 Teacher
Quirion, Shana	NWES	Grade 2 Teacher
Reynolds, Jaclyn	NWES	Special Education Teacher
Reynolds, Meaghan	NWES	Grade 5 Teacher
Ribeck, Amy	NWES	Grade 3 Teacher
Robinson, Christine	NWES	Grade 3 Teacher
Rothhaus, Sarah	NWES	Physical Education
Rusek, Rhonda	NWES	FT Program Paraprofessional

Savoie, Marlene	NWES	FT Behavior Paraprofessional
Searles-Allen, Kelli	NWES	Grade 2 Teacher
Sewade, Sylvia	NWES	Grade 3 Teacher
Sinfonico, Kimberly	NWES	Preschool Teacher
Thomas, Julie	NWES	Grade 2 Teacher
Tighe Leary, Kimberly	NWES	Grade 4 Teacher
Vanagel, Kayla	NWES	ABA Special Education Teacher
Vesey, Jennifer	NWES	Grade 5 Teacher
Williams, Meg	NWES	School Counselor
Whisman, Jessica	NWES	Special Education Teacher
Zaccaria, Maura	NWES	Art Teacher

**TEACHERS & RELATED  
SERVICE PROVIDERS**

Boucher, Kate	HGS	Grade 5 Teacher
Chase, Emily	HGS	Grade 3 Teacher
Connors, Maggie	HGS	Grade 4 Teacher
Dodge, Lori	HGS	Grade 2 Teacher
Dunne, Pegeen	HGS	Special Education Teacher
Ferrante, Karen	HGS	Grade 2 Teacher
Forrence, Taylor	HGS	Grade 3 Teacher
Giuffrida, Diana	HGS	Grade 3 Teacher
Hansen, Lisa	HGS	Music
Hurley, Lucille	HGS	Grade 4 Teacher
Jutras, Allyson	HGS	Special Education Teacher
Kingsley, Christine	HGS	Grade 4 Teacher
Laliberte, Amanda	HGS	Grade 5 Teacher
Levesque, Mary	HGS	Reading Specialist
MacDougall, Debra	HGS	Special Education Teacher
Misenheimer, Karyn	HGS	Physical Education
Moloney, Dee	HGS	Grade 4 Teacher
Neary, Tracie	HGS	Interventionist, grades 2 - 3
Nikander, Jane	HGS	Library/Media Specialist
Perkins, Adam	HGS	Grade 5 Teacher
Perkins, Jennifer	HGS	School Counselor
Pinardi, Marisa	HGS	Grade 2 Teacher
Poulin, Line	HGS	Special Education Teacher
Provencher, Jillian	HGS	Grade 2 Teacher
Roustio, David	HGS	Paraeducator
Shaw, Michaela	HGS	Grade 3 Teacher
Tanuma, Matthew	HGS	Special Education Teacher
Thibeault, Margaux	HGS	Art
Turner, Justine	HGS	Grade 5 Teacher

Udice, Gina	HGS	Grade 4 Teacher
Whitney, Kathryn	HGS	Nurse

**TEACHERS & RELATED  
SERVICE PROVIDERS**

Breen, Melissa	ELC	Grade 1 Teacher
Brooks, Stephanie	ELC	Art Teacher
Coleman, Yvonne	ELC	Kindergarten Teacher
Currier, Rebecca	ELC	Grade 1 Teacher
Dekeon, Alyssa	ELC	Grade 1 Teacher
DeMember, Tina	ELC	Special Education Teacher
Dillon, Alyssa	ELC	Kindergarten Teacher
Fitzgerald, Michelle	ELC	Physical Therapist
Frappier, Robin	ELC	Special Education Teacher
Garas, Kelly	ELC	Grade 1 Intervention Teacher
Goyette, Brittany	ELC	Grade 1 Teacher
Henderson, Lisa	ELC	FT Paraeducator
Holder, Katherine	ELC	Music Teacher
Kelley, Jennifer	ELC	Grade 1 Teacher
Learner, Lauren	ELC	School Counselor
Levesque, Alisha	ELC	Special Education Teacher
Malizia, Deanne	ELC	Kindergarten Teacher
Milne, Cynthia	ELC	Kindergarten Teacher
Moeckel, Nicole	ELC	Kindergarten Teacher
Munroe, Krystal	ELC	Kindergarten Teacher
Naughton, Elizabeth	ELC	Kindergarten Teacher
Nichols-Cruz, Robin	ELC	Reading Specialist
Ouellette, Chelsea	ELC	Special Education Teacher
Piedra, Jacob	ELC	Kindergarten Teacher
Precourt, Brianna	ELC	Grade 1 Teacher
Root, Deborah	ELC	Kindergarten Teacher
Saia, Daniel	ELC	Physical Education Teacher
Scontina, Diane	ELC	Nurse
Smith, Megan	ELC	Grade 1 Teacher
Stanley, Beverly	ELC	Kindergarten Teacher
Tereschuk, Sarah	ELC	Grade 1 Teacher
Vurgaropolus, Colleen	ELC	Behavior Support Paraeducator
Whiteley, Brenda	ELC	Special Education Teacher
Wise, Deidre	ELC	Grade 1 Teacher
Wolfe, Kathryn	ELC	Library Media Paraeducator

**Hudson School District  
Hudson School Board Meeting  
Draft Minutes**

Present:

Dr. Darcy Orellana, Board Chairman  
Mr. Gary Gasdia, Board Vice-Chair  
Ms. Diana LaMothe  
Mr. Ethan Beals  
Ms. Fabiana Fickett  
Ms. Kara Roy, Vice-Chairman, Board of Selectman  
Mr. Larry Russell, Superintendent of Schools  
Ms. Kim Organek, Assistant Superintendent  
Ms. Rachel Borge, Director of Special Services  
Ms. Jennifer Burk, Business Administrator  
Ms. Hannah LoVerdi, Student Representative

- A. Call to Order:** Dr. Orellana called the meeting to order. Ms. Fickett led the Pledge of Allegiance.
- B. Public Input:** Dr. Orellana shared an email that was received from Heidi White, 9 Bear Path Lane. Ms. White would like the February 2022 vacation to stay the same as it was before being revised to align with the Massachusetts vacation week.
- C. New Business:**
1. Spring Sports: Ms. Bonney presented to the Board what spring sports would look like in 2021 and the expectations. Ms. Bonney said that the protocols and procedures that were put in place have worked well she and does not see much of a change needing to happen with this spring season. The Board approved of 2021 spring sports happening this season.
  2. Extracurricular Nominations: Mr. Russell went over the nominations for Alvirne High School Spring season which were driven by the CBA.  
  
**Mr. Beals made an amended motion to approve all assigned positions with the exception of Melanie Packard who can be approved for either nomination, second by Ms. Fickett. Ms. Fickett, aye, Mr. Gasdia, aye, Mr. Beals, aye, Ms. LaMothe, aye, Dr. Orellana, aye. Motion passes 5-0.**
  3. Assessment & Evaluation Process: Mr. Russell mentioned that they tried to build systems for evaluations to enhance the process for the Superintendent and how the Board is looked at. Mr. Gasdia went over how the evaluation process would go for both sides. The Board discussed their opinions on this process. Mr. Gasdia is going to report back to the Board with a draft on how this process might look going forward.

**D. Recommended Action:**

1. Manifests- Recommended action: Make necessary corrections and sign.
2. Minutes- Recommended action: Review and Approve.
  - a) 1/14/2021 Draft Minutes:  
**Mr. Gasdia made a motion to approve 1/14/2021 draft minutes, second by Ms. LaMothe. Ms. Fickett, aye, Mr. Gasdia, aye, Mr. Beals, aye, Ms. LaMothe, aye, Dr. Orellana, aye. Motion passes 5-0.**
  - b) 2/3/2021 & 2/15/2021 Draft Minutes:  
**Ms. LaMothe made a motion to approve 2/3/2021 and 2/15/2021 draft minutes, second by Mr. Beals. Ms. Fickett, aye, Mr. Gasdia, aye, Mr. Beals, aye, Ms. LaMothe, aye, Dr. Orellana, aye. Motion passes 5-0.**

**E. Reports to the Board:**

1. Superintendent Report: Mr. Russell mentioned that quarantine and COVID-19 cases have decreased significantly in the district and that they are now learning about how the process of the vaccination timeline will look in the future. He also mentioned that a sample ballot will be going out shortly, so you know what to expect for voting on March 9<sup>th</sup>. Mr. Russell shared a memo that addresses the questions on the voting after the deliberative session of the budget committee. Following Mr. Russell's memo that was presented, the Board shared their thoughts on this matter.
2. Assistant Superintendent Report: Ms. Organek mentioned that they are receiving demonstrations on a new learning management system called Schoology and are excited to hear staff members' opinions on this system.
3. Director of Special Education: Ms. Borge and staff have been planning the rest of their extended-school-year with staff and students and department chairs. She mentioned that they are also getting ready for Read Across America. Ms. Borge gave credit to certain staff who went above and beyond to meet the needs of a certain student.
4. Business Administrator: Ms. Burk will be having a meeting with Phil Nichols and Brian Groth coming up regarding the property line move. She also said that they put out a bid for the copiers as well.

**F. Legislative Updates:** Mr. Russell updated the Board on HB20 and SB130.

**G. Committee Reports:** No Reports tonight.

**H. Board Member Comments:**

1. Mr. Gary Gasdia: Mr. Gasdia thanked Ms. Fickett for coming onto the Board during a difficult year. Mr. Gasdia also mentioned that Dr. Orellana has been a phenomenal chair and board member and someone that he has looked up to and learned from and wished the best of luck going forward.

2. Ms. Diana LaMothe: Ms. LaMothe thanked Ms. Fickett for coming onto the Board and hope she will be back when the time is right. She also thanked Darcy and mentioned that she admired her background and knowledge that she has.
3. Mr. Ethan Beals: Mr. Beals thanked Ms. Fickett for coming on in such a difficult time. He also gave credit to Dr. Orellana for her background and experience and thanked her for her time on the Board.
4. Ms. Kara Roy: Thanked both Ms. Fickett and Dr. Orellana for their service. She then encouraged people to go vote on March 9<sup>th</sup>.
5. Ms. Fabiana Fickett: Ms. Fickett thanked the Board for the ability to work with this team. She mentioned that the time commitment is a struggle at this time but hopes she will be able to do this another time in the future.
6. Ms. Hannah LoVerdi: Thanked both Ms. Fickett and Dr. Orellana for their time.
7. Dr. Darcy Orellana: Mentioned why she started out and continued with the role. She said it has been an honor and a commitment to work on the Board. Dr. Orellana is also grateful for Ms. Fickett for coming on Board.

I. **Upcoming Meetings:**

Meeting	Date	Time	Location	Purpose
School Board	3/15/2021	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	4/5/2021	6:30 pm	Hills Memorial Library	Regular Meeting

J. **Non-public:**

**Mr. Gasdia made a motion to enter non-public session according to RSA 91-A: 3(C) at 7:39pm, second by Ms. Fickett. Ms. Fickett, aye, Mr. Gasdia, aye, Mr. Beals, aye, Ms. LaMothe, aye, Dr. Orellana, aye. Motion passes 5-0.**

The board discussed scheduling of a grievance hearing.

**Mr. Beals moved to accept Sandie Johnstone's intent to retire letter, second by Ms. Fickett. Motion passes 5-0.**

K. **Adjourn:**

**Mr. Beals moved to exit non-public and adjourn, second by Ms. Fickett. Motion passes 4-0. (Ms. LaMothe left prior to this.)**

Meeting adjourned at 8:01 pm.

Respectfully submitted,

Amanda Gage (public)

Hudson School Board  
March 1, 2021  
Kim Organek (non-public)

Hudson Community Center  
Public Session: 6:30 pm



**Hudson School District  
Hudson School Board Meeting  
Draft Minutes**

Present:

Mr. Gary Gasdia  
Ms. Diana LaMothe  
Mr. Ethan Beals  
Mr. Michael Campbell  
Ms. Gretchen Whiting  
Ms. Kara Roy, Vice-Chairman, Board of Selectman  
Mr. Larry Russell, Superintendent of Schools  
Ms. Kim Organek, Assistant Superintendent  
Ms. Rachel Borge, Director of Special Services  
Ms. Jennifer Burk, Business Administrator  
Ms. Hannah LoVerdi, Student Representative

**A. Call to Order:** Mr. Russell called the meeting to order. Mr. Campbell led the Pledge of Allegiance. Mr. Russell called for a moment of silence for the loss of Cara Sevigny.

**B. Board Reorganization**

1. Election of Board Chair, Superintendent Presiding:

**Ms. Whiting made a motion to nominate Mr. Gasdia as Board Chair, second by Ms. LaMothe. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, aye, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 5-0.**

2. Election of Board Vice-Chair, Board Chair Presiding:

**Mr. Beals made a motion to elect Ms. LaMothe as Board Vice-Chair, second by Ms. Whiting. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, aye, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 5-0.**

3. 2021-2022 Meeting Calendar:

Mr. Russell presented the meeting calendar for the future school board dates.

**Ms. LaMothe made a motion to approve the Hudson School Board Meeting calendar for 2021-2022, second by Ms. Whiting. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, aye, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 5-0.**

4. Committee Assignments:

Mr. Russell explained the time commitment to the assignments and asked the Board on their preferences on the Committee Assignments. The Board members selected which committees they would like to be a part of.

5. Role of a School Board Member:

Mr. Russell went over the roles of the School Board Member and asked how the Board would like to present orientation for the new board members. The Board Members gave their opinions and advice on this matter.

6. NHSBA Information: Mr. Gasdia and Ms. LaMothe went over NHSBA information which the new Board Members would be receiving.

C. **Public Input:** There was no public input tonight.

D. **Good News:** Mr. Russell congratulated Ms. Borge for being selected as Special Education Administrator of the Year. Additionally, on Saturday, staff received the COVID vaccination which was great turnout. Mr. Russell thanked Walgreens and the fire department for their help.

E. **Old Business:**

1. Enrollment of Children of Staff Members:

Mr. Russell presented the criteria that would allow staff members to enroll their children in the district if they lived out of town. There was a conversation about if this should be offered to full time and part time employees. The Board has agreed to move forward and create a policy and revisit this at a future meeting.

2. School Board Self-Evaluation:

Mr. Gasdia presented to the Board on the first attempt of what the evaluation would look like for a school board member. The plan would entail two evaluations throughout the year. These evaluations are going to be done in a public session. Mr. Gasdia received feedback on the evaluation set up from other board members and will make necessary corrections and come back with an updated evaluation plan.

F. **New Business:**

1. Extracurricular Nominations:

Mr. Russell brought up additional nominations for the high school. Another nomination was made for the 8<sup>th</sup> grade advisor.

**Mr. Beals made a motion to approve both the athletic and the additional nomination for Dan Pooler, second by Mr. Campbell. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, aye, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 5-0.**

2. 2021 Graduation Date:

The proposal for 2021 graduation date would be June 10<sup>th</sup> with a rain date of June 11<sup>th</sup> if they were unable to use the SNHU arena. Mr. Beals is curious to see the feedback from families/staff on if they would benefit more from having graduation on a Friday/Saturday rather than a Thursday/Friday date. Ms. LoVerdi said that it would be more appealing to have a Thursday graduation date than on the weekend.

**Ms. LaMothe made a motion to approve the initial date of June 10<sup>th</sup> graduation date with a rain date of June 11<sup>th</sup>, second by Mr. Campbell. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, nay, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 4-1.**

**G. Recommended Action:**

1. Manifests- Recommended action: Make necessary corrections and sign. These are all set.

**H. Reports to the Board:**

1. Superintendent Report: Mr. Russell stated all warrant articles have passed except article 1 which was the Alvirne renovation. He also stated that there have been several questions about returning to school full-time now that the teachers are going to be vaccinated. Mr. Russell brought up some hurdles that would be faced if they brought everyone back full-time.
2. Assistant Superintendent Report: Ms. Organek said that the mandated training will have to be done every two years and this will be completed this fall. She also stated that March 26<sup>th</sup> is a professional development day. They will also be able to apply for the ESSER and CARES Act grant money by the end of this week.
3. Director of Special Education: Ms. Borge recognized certain individuals who went above and beyond in their district during these difficult times.
4. Business Administrator: Ms. Burk updated the Board on the lion's field property line regarding the application and regulations. She also mentioned that the HFT contract is ready for signatures.

- I. Legislative Updates:** Mr. Russell updated the board on SB130 which will go to full senate this Thursday. He also said HB455 was not passed this year. There was conversation about other bills that are arising in the legislature.

- J. Committee Reports:** No Reports tonight.

**K. Correspondence:**

1. Financial Report: Ms. Burk stated that revenue is forecast to be a little short, so they are keeping an eye on this. She also said that they are starting to see a positive fund balance which is great and she believes this will continue. The CTE fund balance is right on track and everything is going as planned.

Ms. LaMothe requested that the Board start receiving information about needs that have come up after the FY21 budget was established so that they can begin discussing if/how the end-of-year fund balance should be used.

**L. Board Member Comments:**

1. Ms. Kara Roy: Congratulated the new Board Members and Ms. Borge on her award. She also stated that the relationship between the town and school district has grown immensely and hopes this continues.

2. Ms. Hannah LoVerdi: Mentioned that the high school SATs for the juniors are happening and to check the schedule as it has some changes. Ms. LoVerdi also stated that spring sports held meetings this week, so competition will be coming shortly.
3. Mr. Michael Campbell: Mr. Campbell stated that he was excited for the next two years.
4. Ms. Gretchen Whiting: Ms. Whiting is excited to be back and to participate in the positive change.
5. Mr. Ethan Beals: Welcomed the new Board Members.
6. Ms. Diana LaMothe: Welcomed the new board members and is excited to work as a team and getting back to other goals in the district.
7. Mr. Gary Gasdia: Mr. Gasdia mentions that he believes they have a very strong team and is excited to see what they can accomplish.

**M. Upcoming Meetings:**

Meeting	Date	Time	Location	Purpose
School Board	4/5/2021	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	4/19/2021	6:30 pm	Hills Memorial Library	Regular Meeting

**N. Non-public:**

**Mr. Beals made a motion to enter non-public session according to RSA 91-A: 3(c) at 7:50 pm, second by Ms. Whiting. Mr. Campbell, aye, Ms. Whiting, aye, Mr. Beals, aye, Ms. LaMothe, aye, Mr. Gasdia, aye. Motion passes 5-0.**

**Mr. Beals moved to allow a student to finish the school year. After some discussion, Mr. Beals amended the motion to include allowing the student to finish the year tuition-free. The amended motion by seconded by Ms. LaMothe. Motion passes 5-0.**

**Mr. Beals moved to allow a second student to finish the year tuition-free and without transportation, second by Ms. LaMothe. Motion passes 5-0.**

Personnel matter discussed.

Consensus reached to resume hold meetings at Hills Memorial Library beginning with the April 5<sup>th</sup> meeting.

**O. Adjourn:**

**Mr. Beals moved to exit non-public and adjourn, second by Ms. Whiting. Motion passes 5-0**

Meeting adjourned at 8:14 pm.

Respectfully submitted,

Amanda Gage (public)  
Kim Organek (non-public)

**HUDSON SCHOOL DISTRICT**

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20 Library Street  
Hudson, NH 03051-4240  
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March 31, 2021

Ladies and Gentlemen,

Attached are the statistics and voter participation numbers of the March 9<sup>th</sup> School and Town Elections. As you can see, voter participation was the lowest in ten years, even with two bond issues and the teachers' contract. I can only surmise that the pandemic and perhaps voter fatigue may have played a part.

If you need additional information, please let me know.

The voters have approved the Warrant Article to have an additional polling place for future elections. The Board of Selectmen have tasked me with setting up a committee to make recommendations on possible locations and managing a second location. Many towns use school facilities for their elections and I believe that we should also look into the possibility of using the District's schools as well as other facilities. I ask that the School Board appoint a member to serve on the committee. If necessary, the committee could draw on District Staff for input as the process proceeds.

Attached are voter participation data for State and Federal Primary and General Elections as well as Hudson's Election Cycle with dates through 2023.

Please let me know if you need any additional information.

Thank you for your consideration,

Paul Inderbitzen  
Town and School District Moderator



# TOWN OF HUDSON MODERATOR



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

## MARCH 9, 2021 TOWN & SCHOOL ELECTION STATISTICS

Number of Voters per Hour

TIME	MACHINE COUNTS	VOTERS/HR
7-8	142	142
8-9	284	142
9-10	526	242
10-11	852	326
11-12	1095	243
12-1	1292	197
1-2	1523	231
2-3	1751	228
3-4	1977	226
4-5	2237	260
5-6	2508	271
6-7	2852	344
7-8	2878	26
TOTAL	2886	
	AVE/HR	222

Number of Check-ins per Book

CHECK-IN BOOK	TOTAL
A-B	337
C-D	500
E - G	352
H - L	519
M	320
N-Q	314
R-S	375
T-Z	285
New Voter Cards	18
TOTAL	3020



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## TOWN OF HUDSON VOTER PARTICIPATION AT TOWN/SCHOOL ELECTIONS

Date	Ballots Cast	Absentee	New Registrations	Total Checklist	%	Issues Effecting Turnout
March 2022						
March 2021	3031	234	18	20,325	14.9	High School Renovation Bond, Police Renovation Bond, Teacher Contract.
March 2020	4156	101	98	18,974	21.9	High School Renovation Bond, Police Renovation Bond, 4 Union Contracts.
March 2019	4539	144	134	18,597	24.4	High School Renovation Bond; Full day Kindergarten; 4 Union Contracts
March 2018	3167	137	109	18,056	17.5	2 High School Construction Bonds
March, 2017	2534	69	23	16,763	15.1	Fire Station build; Police & Highway Employee contracts; School Leadership contract
March 2016	3754	78	72	16,691	22.5	Fire Station Bond; Firefighters contract; Teachers & Administrators contract; HS Track
March 2015	2748	46	65	16,061	17.1	Fire Station Bond & renovation; Police, Fire, & Town Supervisors contract; HS Track Bond; School Leadership contract.
March 2014	3620	53	162	15,763	23.0	Police, Fire & Highway Employee contracts; Police, Fire, & Town Supervisors contract; Teachers & Principals/Dept. Heads contracts
March. 2013	3238	49	76	15,565	20.8	Police, Fire, & Highway contracts; Town Supervisors contract; Senior Center Construction; Teacher contract
March, 2012	2340	52	45	13,941	16.8	Town Supervisors contract; Support Union contract;
March, 2011	2560	41		16,435	15.6	Town Supervisors contract;



# TOWN OF HUDSON MODERATOR



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## TOWN OF HUDSON VOTER PARTICIPATION AT STATE ELECTIONS

Election	Date	Ballots Cast		Absentee		Voting Day Registrations	Total Checklist	%
State General Election	Nov. 2022	R D						
State Primary	Sept. 2022	R D						
State/Presidential Election	Nov. 2020		14,719	5198		1142	20,911	70.4
State Primary	Sept. 2020	R – 2618 D – 1810	4428	R-385 D-894	1279	98	19,236	23.0
Presidential Primary	Feb. 2020	R – 2979 D - 4260	7239	299		464	19,052	40.0
State General Election	Nov. 2018		9453	510		601	18,820	50.2
State Primary	Sept. 2018	R – 1531 D – 1286 L - 31	2848	101		90	18,145	15.7
State/Presidential Election	Nov. 2016		13,535	1076		1221	18,558	72.9
State Primary	Sept. 2016	R- 1801 D- 780	2581	82		32	16,920	15.3
Presidential Primary	Feb. 2016	R -5300 D - 3560	8860	335		725	16,946	52.3
State General Election	Nov. 2014		8344	322		304	16,129	51.7
State Primary	Sept. 2014	R – 2005 D - 517	2522	78		81	15,813	15.9
State/Presidential Election	Nov. 2012		12,412	794		1370	15,974	77.7
State Primary	Sept. 2012	R – 1585 D - 871	2456	53		42	14,159	17.3
President Primary	Jan. 2012	R – 4304 D - 768	5027	136		352	14,013	35.9



State General Election	Nov. 2010		7246	267	251	16,599	43.7
State Primary	Sept. 2010	R - 2052 D - 662	2714	57	70	16,327	16.6
State/Presidential Election	Nov. 2008		12,417	802	1246	16,405	75.7
State Primary	Sept. 2008	R - 1005 D - 549	1554	26	31	14,585	10.7
Presidential Primary	Jan. 2008	R - 4177 D - 4399	8576	227	1012	14,979	57.3



# TOWN OF HUDSON MODERATOR



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March 31, 2021

## HUDSON ELECTION CYCLE

New Hampshire Elections occur in a 4 year cycle:

Year 1: Presidential Primary: 2<sup>nd</sup> Tuesday in February (can be moved up by the Secretary of State to maintain the “first in the nation” status).

Town/School Elections: 2<sup>nd</sup> Tuesday in March.

State Primary: 2<sup>nd</sup> Tuesday in September.

State General/Presidential Election: 2<sup>nd</sup> Tuesday in November.

Note: Town/School Elections may be postponed 2 weeks by the Moderator due to inclement weather.

Year 2: Town/School Elections: 2<sup>nd</sup> Tuesday in March.

Year 3: Town/School Elections: 2<sup>nd</sup> Tuesday in March.

State Primary: 2<sup>nd</sup> Tuesday in September.

State General/Presidential Election: 2<sup>nd</sup> Tuesday in November.

Year 4: Town/School Elections: 2<sup>nd</sup> Tuesday in March.

2020: Presidential Primary: February 11

Town/School: March 10

State Primary: September 8

State/Presidential: November 3

2021: Town/School: March 9

2022: Town/School: March 8

State Primary: September 13

State General: November 8

2023: Town/School: March 14

2024: Repeats Year 1

2025: Repeats Year 2

2026: Repeats Year 3

2027: Repeats Year 4